



Thursday, 26 September 2024

Dear Parent/Carer,

Re: Introduction, Safeguarding and Opening Times

I wanted to take the opportunity to introduce myself as the new Deputy Headteacher at Brentside High School responsible for Behaviour and Inclusion. I look forward to opportunities to communicate more widely with the school community and to meet you at school events.

This letter outlines an adjustment to existing school arrangements around student access and arrival to the school site from **Monday, 30 September 2024**. Students will now only be granted access to the school site before 08:15 to attend organised groups, clubs, classes or activities. Students in a recognised activity, supervised by staff, will be granted access on production of an access card.

Brentside High School offers a range of activities in the morning that include (but are not limited to):

- **Friendship Club** in **G65** with Ms George from **07:30** daily (invited students only).
- **Football Practice** on the **Astroturf** with Mr Bougouizi from **07:00** daily (invited students only).
- **Breakfast Club** in the **canteen** in the main building from **08:00** daily (all students).
- **Sixth former students** can gain entry and are then limited to the **sixth form area** (all sixth form), students must wear their lanyards to identify as sixth formers.
- **Year 11** Booster English on **Thursday mornings** starting from 26 September 2024 (Year 11).

Students will be issued cards they can show on the gate each morning to access the activities. There are other conditions under which a student can gain earlier access to the school under supervised conditions in the canteen. A student should approach their Year Leader or SAFE Worker and discuss this in the first instance.

All other students without a card will be **admitted** to the school site **from 08:15**. The library will be open for when students arrive, for students that can show consistent use of the **library**, access cards will be available in the **future** for entry **from 08:00**. If you wish to discuss an earlier access, please contact your child's SAFE Worker. In particularly bad weather, we will grant earlier access to staffed areas. Students are **marked late** from **08:45**.

There have been **significant national changes to the legislation** around attendance and lateness. A **letter** will follow **next week** outlining these **important changes**.

As other activities are added, more students will have an opportunity to arrive earlier at school. Once students arrive on site all smartphones must be switched off not be taken out for any reason. Any student that uses a smartphone in view of staff must hand it over in line with school policy.

Yours faithfully,

Mr Duffy
Deputy Headteacher