



Friday, 25 April 2025

Dear Parent/Carer,

## Re: Supporting Behaviour for Learning

In February, a letter was sent to all families, [Supporting Improved Behaviour](#), regarding amendments and clarification around some changes that were being introduced to improve behaviour for learning and to enable parents/carers to access greater information to recognise and support their child's progress.

### Support through ClassCharts for monitoring and supporting students

We have introduced ClassCharts and over 70% of students have successfully logged on while approximately 40% of families have accessed ClassCharts. Several emails and texts have already been sent to encourage families to gain access. Families should download the app and enter the access code for their child to gain access to the information for their behaviour for learning that is added daily. An email will follow this letter for all those families that are yet to access ClassCharts.

### Praise focused school

It is a vital part of working in partnership, that families are aware of how their child is progressing and the app gives a good indication of the successes being recognised and enjoyed by most students every day. Families will have near live updates on the positive recognition for students' efforts, contribution, participation and progress recognised daily by staff. We are a praise focused school with an average ratio of 8:1, with 8 instances of good behaviour to 1 instance of poor behaviour. The app will also be kept up to date with punctuality to school and any instances of poor behaviour. Therefore, ClassCharts will also notify you when your child has a detention.

We are taking steps towards a single software platform, ClassCharts, so Satchel One will be phased out for home learning so by the start of June 2025 all work will be uploaded to ClassCharts. It is therefore vital families move to get the ClassCharts app now. Between now and June home learning will be on both ClassCharts and Satchel One.

### Removal from lessons

The majority of students conduct themselves in a manner that meets or exceeds our high expectations. However, on occasion, a small minority of students, fall below these expectations. There are processes in place to support teaching staff to deliver effective teaching, and this does on occasion require a student to continue their lesson away from the main class. This is part of standard practice that is recognised by the DfE (Department for Education).

Usually, when a student is removed from a single lesson and is placed in another teaching room, they will return to their other lessons throughout the day. This is immediately fed into ClassCharts which then generates a detention for the student. Families will be able to see this information on their child's profile on ClassCharts. The same day detention will finish at the latest by 16:00. Typically, students will be in a phased dismissal before that time.

The expectation is that the class teacher will call home, or email when a call is not possible and explain the reasons for the removal. The onus is on the member of staff to then have a restorative conversation with the student in the detention. Staff are on hand to go through the reasons for removal or the other reason for being placed in the same day detention. This ensures the behaviour is addressed, for a quicker return to learning. Students are also placed in detention for excessive lateness to lessons, not being in class on time and other high-level behaviour.

We do allow students to contact home, upon arrival to the detention, if there are issues with sitting the detention and in a narrow range of circumstances we do defer the detention to the following day. All detentions are operated in line with the Department for Education guidance.

### **Attendance and Punctuality**

In October 2024, a letter was sent to all families regarding attendance and the changes in the law and the expectations placed on schools, families and students. Attendance is the first vital key step towards progress and [Changes to Attendance for All Schools](#). Schools now have very clear guidelines around expectations and the authority to issue Fixed Penalty Notices to families for ongoing poor attendance.

#### **Arrival after 08:45 but before 09:15**

Any student arriving after 08.45, the time of morning registration, will automatically have a same day detention for 30 minutes. Families will receive an email daily whenever their child is late (between 08.45 and 09.15) and to notify them of the same day detention. The detention will also be added to ClassCharts.

#### **Arrival after 09.15**

Additionally, students arriving after 09.15 can be marked as a U indicates they have arrived after registration and therefore are only present for half a day which is in accordance with the national rules. This will impact their overall attendance and increase the likelihood of Fixed Penalty Notices. As much as possible we work to support families and to avoid this.

For those students that arrive after 09.15 there will be additional information in the email about the increased possibility of a Fixed Penalty Notice due to poor attendance. The detention will also be added to ClassCharts.

If you have any queries, then do please liaise with your child's SAFE Worker and Year Leader in the first instance.

We look forward to your continued support with ensuring your child's behaviour for learning is positive and supports their progress and that of their classes.

Yours faithfully,



Mr Duffy  
Deputy Headteacher