



Brentside High School

Learning and Achieving Together

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Headteacher: Ms Charlotte Hames

Dear Parent/Carer,

We are emailing to remind you of a date in your diary:

Thursday, 25 November is our annual Target Setting Day.

On this day the usual timetable is suspended and students attend school only for their individual appointment with their parent/carer and tutor. This is an important part of our school year as it enables parents/carers, students and staff to work together to identify, support and monitor the targets that will make a real difference to each individual's progress over the coming year. Some Year 11 students may also be identified to attend subject specific sessions in addition to their tutor meeting. If this is the case for your child, you will receive a letter giving you the full information nearer the time.

Your contributions during the meeting are greatly valued and between now and Wednesday, 24 November we ask you to make an appointment with your child's tutor by completing the reply slip that your child will bring home tomorrow and communicating your preferred time. Your child will write down the confirmed time in their planner. We will be using our online booking system for Parents' Evenings this year but ask you to book Target Setting Day appointments through the planner instead as timings are more varied. Target Setting Day meetings last for approximately 10 minutes. However, if you cannot attend, please indicate this on the reply slip and we will allocate a time for your son/daughter alone. During the meeting, the tutor will give out your son/daughter's progress report and will discuss current progress and agree the main two targets for improvement.

Please remember that on the day, including the journey to and from school, your son/daughter should be dressed in full school uniform (or usual smart dress for 6th formers). Students who receive Free School Meals will be able to collect a packed lunch from the canteen before/after their appointment.

We look forward to seeing you on Thursday, 25 November. After a period of significant disruption in education, it is more important than ever that we work together to ensure that all students can achieve well and make good progress. The follow up day this academic year is Target Review Day on Wednesday, March 23 when student, parent/carer and tutor meet to review each child's progress towards the targets they set on Target Setting Day.

Thank you for your continued support.

Kind regards,

Mrs Hickey

Deputy Headteacher (Achievement and Standards)