



May 2026

Dear Parent/Carer,

Re: Year 7 Internal Assessments

The Year 7 internal assessments will start on **Monday, 11 May 2026**. There will be an assembly for students to ensure they have a clear understanding of what equipment is needed for these assessments and what the rules are. It is the student's responsibility to bring in the appropriate equipment for all assessments.

Class teachers will share key information students need to know for these assessments through ClassCharts and we are sharing a booklet of all the relevant knowledge organisers for each subject so you can see which topics your child should be revising.

These assessments will be taking place in classrooms during timetabled lessons. A timetable for these internal assessments has been handed to your child and has also been attached to the email you received.

Students will be following their normal timetable during these assessments. We have some key rules and expectations for these assessments, stated below:

Internal assessment rules:

- Be on time. Line up in silence and take your coat and bag off ready to enter the classroom.
- There is always **complete silence** in the classroom.
- Do not look at another student's paper.
- Mobile phones must be switched off.
- Any wrist watches with data storage device or any product with text/digital facilities must be switched off.
- Do not communicate (no talking, body language communication, etc).
- Do not borrow anything from another candidate during the internal assessments.
- Start and end times for each assessment will be written on the board.
- Put your hand up if you have a question.
- If you need anything, put your hand up.
- Always do what the staff in the assessment tell you- they know all of the rules and must follow them.
- At the end of the assessment, you must sit in silence and not communicate until you have left the classroom.

The assessments form a very important part of the assessment process and will aid with checking what has been learnt so far in Year 7.

I would like to take this opportunity to wish your child every success in the forthcoming assessments and to thank you in advance for your support.

Yours faithfully,

Mr Moynihan
Assistant Headteacher