



Greenford Avenue, London W7 1JJ

Tel: 020 8575 9162 – Email: info@brentsidehigh.ealing.sch.uk

Website: www.brentsidehigh.ealing.sch.uk

Headteacher: Ms Charlotte Hames

March 2024

Dear Parent/Carer,

Re: Target Review Day, Years 7 to 9 – Wednesday, 27 March 2024

I am writing to let you know that, as calendared, normal lessons will be suspended on Wednesday, 27 March 2024. This is to enable all students to meet with their tutor to review progress since the Target Setting Day in November, discuss current achievements and set targets for future improvement. In some cases, there may be additional progress meetings with the Year Leader or Learning Support staff.

We believe that Target Review Day is an important part of our school year as it enables parents/carers, students and staff to work together to identify, support and monitor the targets that will make a real difference to each individual's progress. For this reason, we believe that the meetings have the most impact when a child is accompanied by a parent/carers and we appreciate your support with this. In the parent survey at the end of last year, the vast majority of respondents felt that the day was valuable.

You are invited to attend the meeting with your child which will last for approximately 10 minutes. During this time the tutor will give out your child's progress report, discuss current progress and last time's targets and all will agree the next main two targets for improvement. These will relate to academic progress and notes should be written in the student planner in the 'My Learning Goals' section.

Between now and Wednesday, 27 March your child must agree with their form tutor a time that suits both you and them. If you cannot attend, please indicate this on the reply slip and we will allocate a time for your child alone.

Please remember that on the journey to and from school, students in Years 7 to 9 should be dressed **in full school uniform**. Students who receive free school meals will be able to collect a meal from the canteen before/after their appointment. **Students will attend school only for their individual Target Review meeting** and should be working at home for the rest of their day.

Finally, once you are here, we will ask you to check, and if necessary, update your contact details with any changes, including email addresses and key phone numbers, so please do have that information with you if there has been any change since November, or you were unable to check your details in November.

We look forward to seeing you on Wednesday, 27 March 2024.

Yours faithfully,

Ms Hames
Headteacher

✂

Target Review Day – Wednesday, 27 March 2024
Please return the slip below to your child's **form tutor**.

Student name: **Form group:**

Please tick the statement which applies to you and return by Monday, 25 March 2024 at the latest.

- ☐ I **am able** to attend the **meeting in person** and have written in my child's planer when I am available.
- ☐ My preferred times are: 1. _____ 2. _____ 3. _____
- ☐ I **am not able** to attend the meeting in person. My son/daughter will attend alone. They will be in full school uniform and will bring their student planner.

Parent/Carer signature:

Parent/Carer name: