



Brentside High School

Learning and Achieving Together

Greenford Avenue, London W7 1JJ

Tel: 020 8575 9162 – Email: info@brentsidehigh.ealing.sch.uk

Website: www.brentsidehigh.ealing.sch.uk

Headteacher: Ms Charlotte Hames

March 2024

Dear Parent/Carer,

Re: Target Review Day for Year 11 – Wednesday, 27 March 2024

I write as a reminder that, as calendared and in the parent newsletter, normal lessons will not take place on Wednesday, 27 March 2024. This is to enable all students to meet with their tutor to review progress since the meetings on Target Setting Day in November, discuss current achievements and set targets for future improvement. In some cases, there may be additional progress meetings with the Year Leader or learning support staff. **Some students may also be invited to targeted intervention sessions to support their progress in specific subjects. Where this is the case, you will receive an additional letter/email to confirm this.**

We believe that Target Review Day is an important part of our school year as it enables parents/carers, students and staff to work together to identify, support and monitor the targets that will make a real difference to each individual's progress. For this reason, we believe that the meetings have the most impact when a child is accompanied by a parent/carers, and we appreciate your support with this. In the parent survey at the end of last year, the vast majority of respondents felt that the day was valuable.

You are invited to attend the meeting with your child, which will last for approximately 10 minutes. During this time, the tutor will give out your child's latest progress report, discuss current progress and last time's targets and all will agree the next main two targets for improvement. These will relate to academic progress and notes should be written in the student planner in the 'My Learning Goals' section.

Between now and 25 March, please can you complete and return the reply slip below with the times you are available to come into school.

Please remember that on the day, including the journey to and from school, your child should be dressed in **full school uniform**. Students who receive free school meals will be able to collect a lunch from the canteen after/before their appointment. **Students attend school only for their individual target review meeting** and should be working at home for the rest of their day unless you receive a further invite to an intervention session.

We also take the opportunity on the day to **check and update the contact details** we hold for each student, and I would ask that you take a few minutes to check and amend these in the main canteen, if required, when here.

We look forward to seeing you on Wednesday, 27 March 2024.

Yours faithfully,

Ms Hames
Headteacher

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Target Review Day – Wednesday, 27 March 2024

Please return this reply slip to your child's **tutor**.

Student name:

Form group:

Please tick the statement which applies to you and return to your child's form tutor by Monday, 25 March 2024 at the latest.

- ☐ I am able to attend the meeting in person and have written in my child's planner when I am available.
- ☐ My preferred times are: 1. _____ 2. _____ 3. _____
- ☐ I **am not able** to attend the interview in person. My child will attend alone. They will be in full school uniform and will bring their student planner.

Parent/Carer signature:

Parent/Carer name: